

# Safe Online Banking

## 5 Steps to stay safe online while banking....



### 1. Make sure your computer has all the latest updates.

This will ensure that your browsers is secure and ready for banking. ( Windows XP users - should consider replacing their computer... until then use an alternative browser to Internet Explorer such as Google Chrome. )

### 2. DO NOT SAVE YOUR BANK CARD NUMBER

Don't save your bank card number in your browser. This is not safe. Even though it is inconvenient to have to type the bank card number each time you use it. If you computer is lost or hacked... that information will not be available for a potential thief.

### 3. DO NOT SAVE YOUR PASSWORD EITHER!

Do not save your banking password either... for the exact same reasons! It is ok to save your email passwords if you like.. but anything to do with your MONEY... Don't save.

### 4. Do not access your bank account from an email message.

This doesn't include E-transfers....

Just emails about your banking situation. Please if you receive an email that seems like your bank wants to communicate with you... it is most likely bogus... please don't click on the links... CALL YOUR BANK Directly - Your local branch and ask them what is up.

### 5. When you are done your banking ... Clear your Browser cache.

Follow these instructions for your browser:

#### Google Chrome

**Step one:** Click the Chrome menu (the three horizontal lines in the top-right corner). In the pull-down menu select More tools > Clear browsing data, which will open a pop-up tab. (Or conversely, you can just press Ctrl-Shift-Del.)

**Step two:** In the new dialog box, check the box next to "Cached images and files," as well as any other types of data you would like to delete. In the pull-down menu at the top, you can control the time period over which you would like to delete data—everywhere from "the past hour" to "the beginning of time."

**Step three:** Click the "Clear browsing data" at the bottom of the dialog box.

## **Firefox**

**Step one:** Open the Options dialog box. You can get here two ways: 1) Hit the "Alt" button to reveal the pulldown menus at the top and click Tools > Options, or 2) Click the three horizontal lines in the top-right and then select Options.

**Step two:** Select "Advanced" in the top-right of the window.

**Step three:** Select the "Network" tab.

**Step four:** In the "Offline Web Content and User Data" and "Cached Web Content" sections, click the "Clear Now" button. And then hit Okay.

## **Internet Explorer**

**Step one:** Open the Delete Browsing History box by 1) clicking Ctrl-Shift-Del or 2) clicking the gear in the top-right corner > Safety > Delete browsing history.

**Step two:** Be sure the box next to "Preserve Favorites website data" is unchecked. Conversely, make sure the box next to "Temporary Internet files and website files" is checked. Then click "delete" at the bottom.

## **Safari**

**Step one:** Enable to the secret "Develop" menu by going to Safari > Preferences > Advanced [tab] > click the "Show Develop menu in the menu bar" box at the bottom. This will enable the new Develop pull-down menu at the top of your browser window, which houses a bunch of under-the-hood goodies you probably won't ever need.

**Step two:** Click on the Develop menu and scroll down to "Empty Caches" (or alternatively, press Option-Apple key-E after the Develop menu has been enabled.)